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MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

October 26, 2020

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on October 26, 2020 in the Conferences Room located in the County Department of Social Services (T.B. Lester, Jr. Building) at 314 South Magnolia Street, Raeford, NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Allen Thomas, Jr., Chair
Bill Evans, Vice- Chair
Brenda Branch
Linda Revels
Harry Southerland

Also present representing the Department were Terry Stanton, Director; Barbara Mena-Peña, Administrative Officer; Tera Campbell, Personnel Tech; Tammy Brewer, Family Support Services Supervisor; and Jonathan Charleston, Department of Social Services Attorney.

Chair Thomas called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Chair Thomas asked Vice-Chair to give the invocation. Chair Thomas asked for public comments. There were none.

Chair Thomas asked for a motion to approve the consent agenda. Vice-Chair Evans made a motion to approve the consent agenda consisting of (a) the September 28, 2020 minutes and b) the next meeting date of November 30, 2020, which was seconded by BM Revels. The vote was unanimous.

Chair Thomas asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported that the total Child Care amount spent for September 2020 was \$171,865.00. The amount spent in Smart Start was \$22,527.00. The amount spent in Non-Smart Start was \$149,338.00. The spending Coefficient was 99% (ninety-nine percent). The Unexpended Non-Smart Start balance was \$1,347,257.00 and Unexpended Smart Start balance was \$60,859.00. The Board discussed the presentation. Chair Thomas asked if the Board had any questions. BM Southerland asked about the effect of the WorkFirst program during the COVID19 pandemic.

Ms. Brewer responded and it was discussed. Chair Thomas asked if the Board had any other questions. The Board had none.

Chair Thomas asked for the Coronavirus (COVID19) Update. Director Stanton updated the Board of the process and preventive measures the agency is taking in regards to COVID19. He stated the agency continues to limit public access into the building. Director Stanton mentioned procedures that has been put in place in an effort to alleviate the spread of the Coronavirus among staff. He also stated that the agency continues to enforce wearing face coverings and housekeeping continues to clean and disinfect throughout the agency. Director Stanton asked if the Board had any questions or suggestions. The Board discussed the update. Chair Thomas asked if there were any questions. There were none.

Chair Thomas asked for Director's comments. Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. He stated a new MOA was sent out from the State with some changes. Director Stanton stated he will provide the Board a copy of the new MOA in advance. The Board reviewed and discussed the September 2020 data and measurements of the MOA report. Vice-Chair Evans asked about support from State during the pandemic. Director Stanton responded and it was discussed. Chair Thomas asked about upcoming audits for the agency. Director Stanton responded and it was discussed. BM Revels asked about the process of home visits during the pandemic. Director Stanton responded and it was discussed. Chair Thomas asked if there were any other questions. There were none.

Chair Thomas asked if there were any comments from the Board. Chair Thomas asked about the Social Services Institute Convention. Director Stanton responded and it was discussed. Director Stanton presented the Board with an updated Delegation of Director's Responsibilities in the event of his absence. Director Stanton discussed a program called Peer Support through FirstHealth in Moore County. He asked the Board for their input in regards to the agency participating in the program. He mentioned that FirstHealth is willing to conduct a presentation about the program. It was discussed by the Board. Director Stanton also mentioned to the Board the issue of space at the agency. It was discussed by the Board. Chair Thomas asked if there were any other comments. There were none.

Chair Thomas asked for a motion to adjourn. BM Revels made a motion to adjourn which was seconded by Vice-Chair Evans. The vote was unanimous.

Allen Thomas, Jr, Chair

Micka T. Stanton, Secretary

Date