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MINUTES FOR MEETING OF
THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

JUNE 25, 2018

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on June 25, 2018 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Charlotte Kelly, Vice-Chair
Bill Evans
Allen Thomas, Jr. via conference call
Brenda Branch

Also present representing the Department were Micka Terry Stanton, Director of the Hoke County Department of Social Services; Becky Morrow, Consultant to the Hoke County Department of Social Services; Jonathan Charleston, Department of Social Services Attorney; Tammy Brewer, Social Work Supervisor for Family Support Services; Ellen Leichliter, Administrative Assistant; and Maritza Rodriguez, Personnel Technician. Vice-Chair Kelly shared that Chair Pevia was absent due to him attending an out of town funeral.

Vice-Chair Kelly called the meeting to order at 4:00 p.m. Thereafter, Vice-Chair Kelly asked BM Evans to give the invocation. Vice-Chair Kelly welcomed the new Director, Terry Stanton, to the meeting. Vice-Chair Kelly noted there were no public comments. Vice-Chair Kelly welcomed visitor, Shirley Hart, to the meeting. Vice-Chair Kelly asked for a motion to approve the consent agenda. BM Evans made a motion to approve the consent agenda consisting of (a) the recessed May 21, 2018 minutes; (b) the reconvened May 29, 2018 minutes; (c) the change in the July meeting date from July 30, 2018 to July 23, 2018; and the five (5) FY 2018-2019 contracts. BM Branch seconded the motion. The vote was unanimous. Vice-Chair Kelly asked if the Board members had any questions about the reports provided by the agency’s department heads or the contracts in the consent agenda. The Board members had no questions.

Vice-Chair Kelly asked Ms. Brewer to present the Day Care discussion. Ms. Brewer presented the May 2018 statistics for DCDEE (Division of Child

Development and Early Education) for a total of \$182,939.00 with a spending coefficient of 96%. Ms. Brewer said the unexpended balance is \$95,834.00. Ms. Brewer shared as of June 25, 2018, the number of children on the waiting list was one-hundred, sixty seven (167). The Board discussed the Day Care discussion.

Vice-Chair Kelly asked for motion for a closed session. BM Evans made a motion for a closed session to consult with counsel and discuss a personnel matter pursuant to the N.C.G.S. 143-318.11(a)(3) and 143-318.11(a)6, which was seconded by BM Branch. The vote was unanimous. Those in attendance during the closed session included Vice-Chair Kelly, BM Evans, BM Thomas, BM Branch, Mr. Charleston, Director Stanton and Ms. Morrow. BM Branch made a motion to exit the closed session which was seconded by BM Evans. The vote to exit closed session was unanimous.

Vice-Chair Kelly asked BM Evans if he agreed to remain on the Board. BM Evans agreed. Vice-Chair Kelly asked for a motion to re-appoint BM Evans. BM Branch made a motion to re-appoint BM Evans to the Hoke County Department of Social Services Board which was seconded by BM Thomas. The vote was unanimous.

Vice-Chair Kelly asked for the Director's comments. Director Stanton shared the agency conducted mandatory Red Cross shelter training last week in preparation for the hurricane season. Director Stanton said the management team attended additional shelter training in Cumberland County as well. Director Stanton advised the management team is preparing for the State Single Audit to be conducted by the Martin Starnes and Associates, CPAs, P.A. in August. BM Evans asked about the recent Medicaid audit results. The Board discussed the Medicaid audit results. Ms. Morrow shared that Director Stanton has interviews setup for the vacant Program Manager position in Child Welfare. Ms. Morrow expressed that she and Mr. Stanton met with the county manager regarding the Memorandum of Understanding (re: the House Bill 630 which includes reform of the child welfare system, social services regionalization and that county departments will be required to enter into an annual written agreement for social services programs) to be signed by July 1, 2018. Ms. Morrow said we will definitely have a plan put in place when she returns in August. Director Stanton and the Board complimented Ms. Morrow's service to the agency as Interim Director. The Board discussed the current location of the county's shelter as West Hoke Middle School.

Vice-Chair Kelly asked for Board comments. BM Thomas asked for highlights of the Hoke County Board of Commissioners budget approval. Ms. Morrow expressed her appreciation to the commissioners. Ms. Morrow presented highlights of the FY 2018-2019 budget approvals: (a) four (4) new vehicles; (b) the time limited caseworker positions became permanent; (c) new social worker and supervisor positions were approved as permanent instead of time limited; and (d) the requests for position reclassifications. The Board discussed the highlights.

Vice-Chair Kelly asked for a motion to adjourn. BM Evans made a motion to adjourn which was seconded by BM Branch. The vote was unanimous.

Charlotte Kelly, Vice-Chair

Micka T. Stanton, Secretary

Date