

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on Monday, May 7, 2018, in the Commissioners Room in the Pratt Building.

MEMBERS PRESENT:

James Leach, Chairman
Harry Southerland, Vice Chairman
Tony Hunt
Robert Wright

OTHERS PRESENT:

Letitia Edens, County Manager
Grady Hunt, County Attorney
Gwen McGougan, Clerk to the Board

NOT PRESENT

Allen Thomas, Jr.

Chairman Leach called the meeting to order with a quorum present and welcomed everyone.

Commissioner Hunt led the Pledge of Allegiance and Chairman Leach gave the invocation.

ITEM 1. Adoption of Agenda



May 7, 2018
7:00 P.M.

Commissioner's Room
Pratt Building

A G E N D A

BOARD OF EQUALIZATION AND REVIEW - 5:30 pm

INVOCATION & PLEDGE: Commissioner Robert Wright

ITEMS

1. Adoption of Agenda
2. Public Comment
3. Public Hearings - Planning Matters - Conditional Use and Rezoning
Application for General Use Rezoning RZ-18-4 submitted by Frederic Wilson to rezone the approximately 0.33 acre parcel located at 2840 Highway 401 Business, also known as Hoke County Parcel Identification Number 02445100107. The property is currently zoned Residential Manufactured Home (RMH). The applicant requests to rezone the property to Highway Commercial (HC). The Planning Board unanimously recommended approval at their April 12, 2018 regular meeting.
4. Consent Agenda
 - a. Minutes from April 16, 2018 regular meeting
 - b. General Account from April 2, 2018 closed session
 - c. HC Vehicle Tax System Funding Refunds totaling \$2,206.77
 - d. Finance
 1. Amendment to Tyler Technologies, Inc. Agreement
 2. Amendment to Audit Contract
 3. Budget Amendment-Service Services
 - e. Resolution adopting 2017 Local Water Supply Plan
 - f. Register of Deeds Office Equipment Maintenance Contract with byline Business Equipment
 - g. Proclamation observing May as Cinco Americas Month
 - h. Proclamation observing May 13-19, 2018 as Law Enforcement Officers Week
5. Cleaning Service contract for Hoke County Health Department

6. Hoke County Library Board of Trustees Reappointments - Sheila Brown Evans, Director
 - a. Ronnie Floyd
 - b. Betty Perkins
 - c. Jean Powell
7. Hoke County Parks & Recreation Advisory Board Reappointments - Kendrick Maynor, Director
 - a. Tasha Oldham
 - b. Peter Dockery
8. Budget Amendment Request - Sheriff Hubert Peterkin
9. Presentation by Hoke County Domestic Violence - Joyce Monroe, Director
10. Manager's Report
11. Closed Session
12. Adjourn

Chairman Leach asked if there were any changes to the Agenda. There were no changes requested.

Motion: Commissioner Wright made a motion to adopt the Agenda, seconded by Commissioner Hunt.

Action: The motion passed 4-0.

2. Public Comment

Jeffery Carthens, Coach
Elements of Class Step Team
143 Wheatfield Court
Raeford, NC 28376

Mr. Carthens told the Board that the Elements of Class (EOC) Step Team was formed in May, 2017. The team consists of 20-25 local children ages 8-15. The team has competed in ten shows so far, winning several including the North Carolina State Championship. The team has been invited to compete in Atlanta May 25-28, 2018. They are seeking sponsors to help fund the trip.

The step team did a brief demonstration for the Board of Commissioners.

Commissioner Hunt asked if the team members were all from Hoke County. They replied that they are and, at the request of Commissioner Wright, they introduced themselves to the Board.

3. Public Hearings: Planning Matters

Application for General Use Rezoning RZ-18-4 submitted by Frederick Wilson to rezone the approximately 0.33 acre parcel located at 2840 Highway 401 Business, also known as Hoke County Parcel Identification Number 694451801107. The property is currently zoned Residential Manufactured Home (RMH). The applicant requests to rezone the property to Highway Commercial (HC). **The Planning Board 4-0 recommended approval at their April 12, 2018 regular meeting.**

Planner Robert Farrell explained that the property is located at 2840 Highway 401 Business. There's an existing building, currently being used as a barbershop, located on the parcel. Rezoning will give the landowner options for future uses of the parcel. Applicant Frederick Wilson was present at the meeting and reiterated that approval of the rezoning request will expand his options for use in the future.

Motion: Commissioner Wright made a motion to close the Public Hearing, seconded by Commissioner Hunt.

Action: The motion was approved 4-0.

Motion: Vice Chairman Southerland made a motion to approve rezoning property located at 2840 Highway 401 business to Highway Commercial, seconded by Commissioner Hunt.

North Carolina Vehicle Tax System												
NCVTS Pending Refund report												
Run Date: 02/27/18 10:37:21 AM												
MERCER VENERE MOORE	MERCER VALERIE MOORE	800 ROYAL BIRCHLAKE DR	RALEIGH, NC 27678	Provision	106475	Refund Generated due to provision on DR R0223713-2017- 2018-0000-00	Vehicle Tabled	06/16/2015	COU FD4	\$7.71 (\$0.82)	\$0.00 Refund	\$17.11 \$6.83
MOORE, ETTA WAC	MOORE, ETTA WAC	LEAGUETT WANDA WACNE	PO BOX 1251 RALEIGH, NC 27678	Provision	422615	Refund Generated due to provision on DR R0223111-2017-2017- 2017-0000-00	Vehicle Sale	04/29/2013	COU FD4	\$34.25 (\$4.11)	\$0.00 Refund	\$34.25 \$36.36
ORTE, LAFONA HECDA NETTE	ORTE, LAFONA HECDA NETTE	3008 ZORREGA, DR	RALEIGH, NC 27678	Provision	512718	Refund Generated due to provision on DR R02247460-2017- 2017-0000-00	Vehicle Sale	04/29/2013	COU FD2	\$70.58 (\$8.48)	\$0.00 Refund	\$70.58 \$64.48
PHILLIPS, STEPHEN LOUIS	PHILLIPS, STEPHEN LOUIS	310 E CONVERSE LN RUE	RALEIGH, NC 27678	Adjustment + ENR	007338	Refund Generated due to adjustment on DR R0224520-2017- 2017-0000-00	Mileage	04/12/2013	COU RAC	\$14.87 (\$0.28)	\$0.00 Refund	\$14.87 \$6.56
POWELL, MONTREAL LOUIS	POWELL, MONTREAL LOUIS	170 LAUNEL LN MIDDLE	RALEIGH, NC 27678	Adjustment + ENR	282422	Refund Generated due to adjustment on DR R02240821-2017- 2017-0000-00	Military	04/30/2013	COU FD2	\$44.33 (\$6.83)	\$4.25 (\$4.45)	\$48.23 \$7.56
PROGON, ETVEN PATRICK	PROGON, ETVEN PATRICK	635 HES BANKLAIN RD	RALEIGH, NC 27678	Provision	791062	Refund Generated due to provision on DR R02235108-2017- 2017-0000-00	Tag Summer	04/12/2013	COU FD2	\$4.15 (\$0.33)	\$0.00 Refund	\$4.15 \$4.83
SEAY, SHELTON ROBERT ANTHONY	SEAY, SHELTON ROBERT ANTHONY	304 BONHORE DR	RALEIGH, NC 27678	Provision	022338	Refund Generated due to provision on DR R02234000-2017- 2017-0000-00	Vehicle Sale	04/29/2013	COU FD4	\$20.30 (\$3.43)	\$0.00 Refund	\$20.30 \$16.42
WALLACE, SERENA RENE	WALLACE, SERENA RENE	145 MORROWOOD DR	RALEIGH, NC 27678	Provision	831457	Refund Generated due to provision on DR R02236675-2017- 2018-0000-00	Tag Summer	04/16/2013	COU FD2	\$41.36 (\$6.43)	\$1.54 (\$4.21)	\$62.25 \$4.21
WALTER, RICHARD JEAN	WALTER, RICHARD JEAN	7231 PHILITE CHURCH RD	RALEIGH, NC 27678	Provision	022314	Refund Generated due to provision on DR R02232111-2017- 2017-0000-00	Tag Summer	04/16/2013	COU FD2	\$12.86 (\$1.25)	\$0.00 Refund	\$12.86 \$11.55
WINTER, ORALEAN MADONNA	WINTER, ORALEAN MADONNA	111 S DORRISON ST	RALEIGH, NC 27678	Provision	796467	Refund Generated due to provision on DR R02231140-2017- 2017-0000-00	Vehicle Tabled	04/16/2013	COU RAZ	\$27.44 (\$7.30)	\$0.00 Refund	\$27.44 \$17.59
WHITE, ROBERT DOUGLAS	WHITE, ROBERT DOUGLAS	177 TADCASTER CT	RALEIGH, NC 27678	Provision	142824	Refund Generated due to provision on DR R02238114-2017- 2017-0000-00	Tag Summer	04/11/2013	COU FD2	\$76.85 (\$0.38)	\$0.00 Refund	\$76.85 \$4.34
WILSON, LAWRENCE ROY	WILSON, LAWRENCE ROY	4300 PAYETTEVILLE RD	RALEIGH, NC 27678	Provision	706557	Refund Generated due to provision on DR R02108833-2017- 2017-0000-00	Reg. Out of state	04/28/2013	COU FD4	\$43.75 (\$11.23)	\$0.00 Refund	\$43.75 \$11.25
											Refund Total	\$2288.77

- d. Finance
 1. Amendment to Tyler Technologies, Inc. Agreement
 2. Amendment to Audit Contract
 3. Budget Amendment-Senior Services

AMENDMENT TO THE Hoke County Budget Ordinance
2017/2018
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County shall be amended as follows:

Proposed Decrease in Appropriations:

Senior Services 147

Total 3 147

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County shall be amended as follows:

Proposed Decrease in Appropriations:

Senior Services 147

Total 8 147

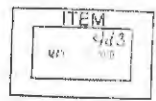
This amendment:

- Appropriates funds for Senior Services Senior Programs
- Funding source: Senior Center General Purpose Grant Funds

Submitted 5-7-2018

Respectfully Submitted by: *[Signature]* Assisted Finance Officer

Approved by: *[Signature]* County Manager



e. Resolution adopting 2017 Local Water Supply Plan

Resolution for Hoke County Local Water Supply Plan

WHEREAS North Carolina General Statute 143-255 (j) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system grant either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Hoke County Regional Water System has been developed and submitted to the Hoke County Board of Commissioners for approval; and

WHEREAS the Hoke County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-255 (j) and that it will provide appropriate guidance for the future management of water supplies for Hoke County Regional Water System, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Hoke County Board of Commissioners of the Hoke County Regional Water System that the Local Water Supply Plan entitled, Hoke County Local Water Supply Plan dated April 13, 2018, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Hoke County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 21st day of May, 2018.

Name: [Signature]
Title: Chairman, Board of Commissioners
Signature: James A. Leach

ATTEST

ATTEST:
Gwen McGougan, Clerk to the Board

f. Register of Deeds Office Equipment Maintenance Contract with Systel Business Equipment
g. Proclamation observing May as Older Americans Month

James Leach, Chairman
Harry Southerland, Vice Chairman
Tony Heat, Commissioner
Allen Thomas, Jr., Councilmember



Robert Wright, County Treasurer
Grady Hunt, County Manager
Leticia Edens, County Manager
Gwen McGougan, Clerk to the Board

OLDER AMERICANS AWARENESS MONTH PROCLAMATION
Hoke County

WHEREAS, Hoke County joins the nation in recognizing Older Americans Awareness Month in May 2018; and

WHEREAS, Hoke County includes a community of approximately six thousand eight hundred and twenty-five (6,825) older adults who richly contribute to our community; and

WHEREAS, Hoke County acknowledges that what it means to age has changed for the better;

WHEREAS, Hoke County is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

WHEREAS, Hoke County can provide opportunities to enrich the lives of individuals of all ages by involving older adults in the redefinition of aging in our community, promoting family and community based services that support independent living, encouraging older adults to speak up for themselves and others, and providing opportunities for older adults to share their experiences;

NOW, THEREFORE, we, the Hoke County Board of Commissioners, do hereby proclaim Older Americans Awareness Month in May 2018 and urge every resident to take time during this month to acknowledge older adults and the people who serve them as invaluable and vital parts of our community.

Adopted this the 21st day of May, 2018.

[Signature]
James Leach, Chairman

ATTEST:
Gwen McGougan, Clerk to the Board



h. Proclamation observing May 13-19, 2018 as Law Enforcement Officers Week

James Leach
Chairman
Harry Southerland
Vice Chairman
Tony Hunt
Commissioner
Allen Thomas, Jr.
Commissioner



Robert Wright
Commissioner
Grady Hunt
County Attorney
Letitia Edens
County Manager
Gwen McGougan
Clerk to the Board

PROCLAMATION
RECOGNIZING
LAW ENFORCEMENT OFFICERS WEEK
2018

WHEREAS, the Congress and the President of the United States have designated that there be a national Law Enforcement Officers Week, and

WHEREAS, the members of the law enforcement agencies of North Carolina play an essential role in safeguarding the rights and freedom of the citizens of the State; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their law enforcement officers and agencies and that members of those agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting against deception and the weak against oppression or intimidation; and

WHEREAS, the citizens of Hoke County recognize and appreciate the contributions made by law enforcement officers at all levels of government;

NOW THEREFORE, I, James Leach, Chairman of the Board of Commissioners of Hoke County, North Carolina, call upon all citizens to observe the week of May 13th - 19th, 2018 as

"LAW ENFORCEMENT OFFICERS WEEK"

in Hoke County, North Carolina, and that all of our people join in commemorating law enforcement officers past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities. In so doing, they have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Proclaimed this 7th day of May, 2018

Attest
Gwen McGougan
Clerk to the Board of Commissioners
James Leach, Chairman
Board of Commissioners



Motion: Commissioner Wright made a motion to approve Consent Agenda Items a - h, seconded by Vice Chairman Southerland.

Action: The motion passed 4-0.

ITEM 5. Cleaning Service contract for Hoke County Health Department

Health Director Helene Edwards presented the following bids for cleaning the Health Department building:

<u>Vendor</u>	<u>Frequency</u>	<u>Cost per month</u>
Bullard's Cleaning Service	Daily	\$ 2,200.00
Dennis Janitorial Service		\$ 2,300.00
Two Sons & a Mop Enterprises	Daily	\$ 2,300.00
B & M Janitorial Service		\$ 2,500.00
Blink Facility Solutions	Daily	\$ 2,395.00

The Board of Health selected Bullard's Cleaning Service based upon their submission of the lowest bid. Vice Chairman Southerland asked how long the previous contractor has been awarded the bid. Ms. Edwards replied that Dennis Janitorial Service has been awarded the bid for the past four years. Commissioner Hunt commented that he has received no complaints about the quality of Dennis Janitorial Service's work. He questioned whether a change is necessary, considering that the bids are fairly close and the County has experience with Dennis Janitorial Service.

Motion: Commissioner Hunt made a motion to approve the contract with Dennis Janitorial Service for cleaning the Health Department during FY 2018-2019, seconded by Vice Chairman Southerland.

Commissioner Wright asked for discussion before bringing the motion to a vote. He has received complaints that the quality of work by Dennis Janitorial Service has declined. It might be time to try someone else and approve the low bid.

Action: The motion passed 3-1 with Commissioner Wright dissenting.

ITEM 6. Hoke County Library Board of Trustees Reappointments

Library Director Sheila Brown Evans submitted the names of three persons recommended for reappointment to the Hoke County Library Board of Trustees.

Submitted were Ronnie Floyd, Betty Perkins and Jean Powell. All have agreed to continue to serve. Vice Chairman Southerland added that all are doing an outstanding job.

Motion: Vice Chairman Southerland made a motion to approve the reappointment of Ronnie Floyd, Betty Perkins and Jean Powell to the Hoke County Library Board of Trustees, seconded by Commissioner Hunt.

Action: The motion passed 4-0.

ITEM 7. Hoke County Parks & Recreation Advisory Board Reappointments

Parks & Recreation Director Kendric Maynor submitted the names of two people recommended for reappointment to the Hoke County Parks & Recreation Advisory Board.

Submitted were Tasha Oldham and Peter Dockery. Both have agreed to continue to serve.

Motion: Commissioner Hunt made a motion to approve the reappointment of Tasha Oldham and Peter Dockery to the Hoke County Parks & Recreation Advisory Board, seconded by Vice Chairman Southerland.

Action: The motion passed 4-0.

ITEM 8. Budget Amendment Request for Hoke County Sheriff's Department

There were no representatives from the Sheriff's Department present at the meeting. This item was tabled until the May 21, 2018 meeting.

Motion: Commissioner Hunt made a motion to table the Budget Amendment request from the Sheriff until the May 21, 2018 meeting, seconded by Commissioner Wright.

Action: The motion passed 4-0.

ITEM 9. Presentation by Joyce Monroe, Director of Hoke County Domestic Violence Center

Ms. Joyce Moore, Director of Hoke County Domestic Violence Center presented certificates to the Board to express the Center's appreciation for the support they receive from the Board of Commissioners.

ITEM 10. Manager's Report

County Manager Letitia Edens informed the Board that her office was contacted by the Clerk of Court and advised that, due to an ongoing trial and the other courtrooms being used, the Commissioners Room will be needed to conduct court proceedings the week of May 14, 2018. This will require that the May 14, 2018 interviews for the design-build project need to be rescheduled or relocated. The Conference Room at the Health Department is available. Chairman Leach agreed that the Health Department Conference Room is a suitable location for the interviews and asked the Manager and Clerk to notify the candidates of the new location.

ITEM 11. Closed Session

Motion: Commissioner Wright made a motion to enter into Closed Session to discuss an Economic Development matter, pursuant to NC General Statutes § 143-318.11 (a) (4), seconded by Vice Chairman Southerland.

Action: The motion passed 4-0.

A separate general account of the closed session will be adopted by the board.

Motion: Vice Chairman Southerland made a motion to re-enter into Open Session, seconded by Commissioner Wright.

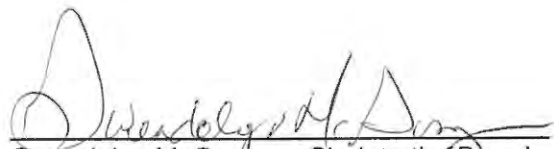
Action: The motion passed 4-0.

ITEM 13. Adjourn

There being no further business, upon motion made by Vice Chairman Southerland and seconded by Commissioner Hunt, the Board voted 4-0 to adjourn the May 7, 2018 regular meeting of the Hoke County Board of Commissioners at 7:30p.m.



James Leach, Chairman



Gwendolyn McGougan, Clerk to the Board

APPROVED
MAY 21 2018 
Hoke Co. Governing Body