

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on Monday, April 2, 2018, in the Commissioners Room in the Pratt Building.

MEMBERS PRESENT:

James Leach, Chairman
Harry Southerland, Vice Chairman
Tony Hunt
Robert Wright
Allen Thomas, Jr.


OTHERS PRESENT:

Letitia Edens, County Manager
Grady Hunt, County Attorney
Gwen McGougan, Clerk to the Board

Chairman Leach called the meeting to order with a quorum present and welcomed everyone.

Commissioner Hunt led the Pledge of Allegiance and gave the invocation.

ITEM 1. Adoption of Agenda

<p>Hoke County Board of Commissioners</p> <p>227 N. Main Street Raeford, North Carolina 28370</p>		<p>April 2, 2018 7:00 P.M.</p> <p>Commissioner's Room Pratt Building</p>
<p>A G E N D A</p>		
<p>INVOCATION & PLEDGE: Commissioner Tony Hunt</p>		
<p>ITEMS</p>		
<p>1. Adoption of Agenda</p>		
<p>2. Public Comment</p>		
<p>3. Public Hearings - Planning Matters - Conditional Use and Rezoning</p>		
<p>a. Application for General Use Rezoning RZ-18-2 submitted by Christopher Carter to rezone the approximately 1.89 acre parcel located at 2545 Rockfish Road, also known as Parcel Identification Number (PIN) 49450007040. The property is currently zoned Residential Agricultural (RA-20). The applicant requests to rezone the property to Highway Commercial (HC). The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.</p>		
<p>b. Application for General Use Rezoning RZ-18-3 submitted by Raz Owen to rezone the approximately 1.84 acre parcel located at 5233 Dallow Road, also known as PIN PM610001055. The property is currently zoned Residential Agricultural (RA-20). The applicant requests to rezone the property to Highway Commercial (HC). The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.</p>		
<p>c. Application for Conditional Use Permit CU-18-1 submitted by Michael Caine and Jennifer Shearock for the use of Dred and Dredge on two (2) parcels located at 1302 N. Horace Wilkins Road, also known as Tracts 58495001183 and 58495001122, approximately 2 acres and 23.2 acres respectively. The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.</p>		
<p>4. Consent Agenda</p>		
<p>a. NC Vehicle Tax Refunds totaling \$1,613.32</p>		
<p>b. Amendment to Tyler Technologies, Inc. Agreement</p>		
<p>c. Consent amendment for Devonport Group</p>		
<p>d. Finance</p>		
<p>e. General Fund Budget Amendments: Health, Environmental Health, Inmate Welfare Fund transfer</p>		

5. Sewer Waiver Request - LESBee Director Hillem Wilmes
Request for a sewer main on a 3 acre lot located at 1021 Rockfish Road. A convenience store will be constructed on the lot. Conditional Use Permit CU-17-6 was approved by the Board on January 2, 2018. Although property is in Phase One Service Area, sewer service is not currently available.
6. Budget Amendment Requests - Sherri Hubert Peterson
 - a. Funds transfer from Lapse Salaries and Lapse Hospitalization to Jail & Sheriff Office
 - b. Asset Purchase Budget Amendment
7. Manager's Report
8. Closed Session
9. Adjourn

County Manager Letitia Edens asked to table Item 4b, Amendment to Tyler Technologies, Inc. Agreement, pending approval by the County Attorney.

Motion: Commissioner Wright made a motion to adopt the Agenda as amended, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

ITEM 2. Public Comment

There were no signups for Public Comment.

ITEM 3. Public Hearings – Planning Matters

- a. Application for General Use Rezoning RZ-18-2 submitted by Christopher Carter to rezone the approximately 1.99 acre parcel located at 2545 Rockfish Road, also known as Parcel Identification Number (PIN) 494550001040. The property is currently zoned Residential Agricultural (RA-20). The applicant requests to rezone the property to Highway Commercial (HC). **The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.**

Planner Robert Farrell advised the Board that this property has a vacant building and the lot has historically been used for commercial purposes, but the lot is zoned RA-20. The building has been vacant for over six months, resulting in the loss of its non-conforming status. The zoning needs to be changed to Highway Commercial in order for the applicant to continue his plans for commercial activity at this location.

Applicant Christopher Carter told the Board that he has been working on clearing the property with the intent of opening a tire facility.

Motion: Commissioner Hunt made a motion to close the public hearing, seconded by Commissioner Thomas.

Action: The motion passed unanimously.

Motion: Vice Chairman Southerland made a motion to approve Application for General Use Rezoning RZ-18-2 submitted by Christopher Carter, seconded by Commissioner Thomas.

Action: The motion passed unanimously.

- b. Application for General Use Rezoning RZ-18-3 submitted by Raz Davis to rezone the approximately 1.84 acre parcel located at 5233 Balfour Road, also known as PIN 794610001058. The property is currently zoned Residential Agricultural (RA-20). The applicant requests to rezone the property to Highway Commercial (HC). **The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.**

Mr. Farrell explained that this is a rural area with some residential. The surrounding properties are zoned RA-20.

Applicant Raz Davis said that he plans to open a small car lot with 15-20 cars at a given time on the property.

Motion: Commissioner Hunt made a motion to close the public hearing, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

Motion: Vice Chairman Southerland made a motion to approve Application for General Use Rezoning RZ-18-3 submitted by Raz Davis, seconded by Commissioner Thomas.

Action: The motion passed unanimously.

- c. Application for Conditional Use Permit CU-18-1 submitted by Michael Caine and Jennifer Shattuck for the use of Bed and Breakfast on two (2) parcels located at 1302 N. Horace Walters Road, also known as PINs 584950001183 and 584950001122, approximately 2 acres and 29.2 acres respectively. **The Planning Board unanimously recommended approval at their March 8, 2018 regular meeting.**

Applicant Michael Caine addressed the Board. Currently a private residence with a horse farm, Mr. Caine wishes to use the upper level of the home as a bed and breakfast with equestrian facilities on the larger parcel. He hopes to attract clientele from the patrons of the nearby Carolina Horse Park.

Motion: Commissioner Wright made a motion to close the public hearing, seconded by Commissioner Hunt.

Action: The motion passed unanimously.

Motion: Commissioner Wright made a motion to approve Application for Conditional Use Permit CU-18-1, submitted by Michael Caine and Jennifer Shattuck, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

4. Consent Agenda

- a. NC Vehicle Tax Refunds totaling \$1,613.32
- b. Amendment to Tyler Technologies, Inc. Agreement
- c. Contract amendment for Davenport Group
- d. Finance:
 - General Fund Budget Amendments:
 - Health, Environmental Health, Inmate Welfare fund transfer

AMENDMENT TO THE HILLS COUNTY BUDGET ORDINANCE
2017-2018
Amendment

Section 11 of the Hills County Budget Ordinance, hereinafter referred to as the General Fund Ordinance of the County, shall be amended as follows:

PROPOSED CHANGES - GENERAL FUND

Transfer of funds from the	2,110
County Jail	2,110
to	47,470
Total	49,580

Section 12 of the Hills County Budget Ordinance, hereinafter referred to as the General Fund Ordinance of the County, shall be amended as follows:

PROPOSED CHANGES - POLICE FUND

Transfer of funds from the	7,120
Police Fund	27,880
to	35,000
Total	42,120

This amendment:

1. requires the Hills County Board of Commissioners to amend the General Fund Ordinance of the County to transfer funds from the County Jail to the General Fund.
2. requires the Hills County Board of Commissioners to amend the Police Fund Ordinance of the County to transfer funds from the Police Fund to the General Fund.
3. requires the Hills County Board of Commissioners to amend the General Fund Ordinance of the County to transfer funds from the General Fund to the Police Fund.
4. requires the Hills County Board of Commissioners to amend the General Fund Ordinance of the County to transfer funds from the General Fund to the Police Fund.

APPROVED AND ADOPTED:

Commissioner by _____
 County Clerk by _____

AMENDMENT TO THE HILLS COUNTY BUDGET ORDINANCE
2017-2018
Amendment

Section 13 of the Hills County Budget Ordinance, hereinafter referred to as the Police Fund Ordinance of the County, shall be amended as follows:

PROPOSED CHANGES - POLICE FUND

Transfer of funds from the	97,000
Police Fund	97,000
to	97,000
Total	97,000

Section 14 of the Hills County Budget Ordinance, hereinafter referred to as the Police Fund Ordinance of the County, shall be amended as follows:

PROPOSED CHANGES - POLICE FUND

Transfer of funds from the	97,000
Police Fund	97,000
to	97,000
Total	97,000

Approved: 4-20-18

Respectfully Submitted by _____
 Approved by _____

Item 4b was tabled pending approval from the County Attorney.

Motion: Commissioner Wright made a motion to approve Consent Agenda Items a, c & d, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

ITEM 5. Request for sewer waiver

Utilities Director Hilton Villines presented a request from W. J. Wright Realty Co. to waive the County's sewer requirement for a 3 acre lot located at 1661 Rockfish Road. A convenience store with 2 bathrooms will be located on the lot. At this time it would not be economically feasible to make sewer available at that address.

Chairman Leach concurred that it would be cost-prohibitive to extend sewer to that address to serve only one convenience store. Commissioner Hunt added that the County makes an effort to check with adjacent property owners to see if they are interested in contributing to the County sewer project.

Motion: Commissioner Wright made a motion to approve the sewer waiver for 1661 Rockfish Road, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

ITEM 6. Budget Amendment Requests

- a. Sheriff Hubert Peterkin asked the Board to approve a transfer of funds from lapsed salaries and lapsed hospitalization costs in the Sheriff's budget and the Jail budget to their respective overtime line items.

- b. Sheriff Peterkin requested that the Asset Forfeiture fund budget be increased by \$10,000 to provide for a \$10,000 contribution to the School Safety Project. The funds are available in the Asset Forfeiture bank account.

The first phase of the project is the implementation of a cellphone app that serves as a panic button. Originally intended for teachers only, the app will now be installed on approximately 1,600 school system employees' cell phones. The set-up charge is \$2,000 and \$14,000 is the annual cost of the app, bringing the total project cost to \$16,000.

Vice Chairman Southerland asked about the implementation timeline. Sheriff Peterkin replied that he hopes to have the app installed system-wide by the end of April, 2018.

Motion: Commissioner Hunt made a motion to approve Item 6a, the funds transfer for jail and sheriff overtime, and Item 6b, the Asset Forfeiture budget amendment, seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

ITEM 7. Manager's Report

County Manager Letitia Edens advised the Board that she is working with Christina Davis-McCoy to assemble documentation in preparation for applying for a grant for the Parks & Recreation facility project. Among the requirements for the grant is a Community Assessment survey to gather citizen input that will help establish priorities for the project. A survey has been prepared and will be posted on the County's website. A copy of the survey is being distributed to each Commissioner for their review before the survey is made public. Mrs. Edens asked the Board to let her know if they have any issues with any of the questions.

The County is contracting with Davenport & Company to prepare a Capital Improvement Plan. The County also needs an updated Transportation plan. Both plans are often required as part of a grant application process. The Manager is also looking into the availability of broadband grants.

Mrs. Edens invited Senior Services Director Mary Hollingsworth, Fire Marshal Bryan Marley and David Garrison from the American Red Cross to come before the Board. Vice Chairman Southerland advised the Board that Senior Services and the Fire Marshal are undertaking a project to install free smoke alarms in Hoke County homes.

Bryan Marley told the Board that he was approached by the Red Cross to work with them on a smoke alarm installation project in Hoke County. The Red Cross will begin by using Senior Services' database for addresses.

David Garrison explained to the Board that this is part of a nationwide project to reduce fire fatalities and injuries. The program targets citizens that do not have the means to purchase smoke alarms or the ability to install them. A FEMA team will be

in the area May 9-11, 2018 to do the installations. If a citizen already has a smoke alarm, the team will test it and help the homeowner develop an exit plan in the case of fire. Citizens can call Senior Services to ensure their name is on the list.

Vice Chairman Southerland suggested that this program be advertised in the News-Journal and on the local radio station. He wants to make sure that everyone in the community is aware of the program. Chairman Leach agreed. Mrs. Edens said that, when the idea was brought to her, she would recommend it to the Board and she was sure that they would support it.

Mr. Garrison added that the Red Cross could also present the program to church groups or other organizations.

Mary Hollingsworth said that the Meals on Wheels volunteers would also collect names and addresses of citizens interested in participating in the program.

Commissioner Hunt said that, whatever the cost, this is a program that is needed in Hoke County. Five years ago a local elderly couple died in a house fire that started from their wood stove. It's possible that they could have escaped the house if they'd had a smoke detector.

Motion: Vice Chairman Southerland made a motion that the Board approve the recommendation of the Manager and staff to proceed with the Smoke Alarm program, seconded by Commissioner Wright.

Action: The motion was approved unanimously.

Hoke High School student Curtis Loving approached the Board. He is captain of the swim team and he wanted to voice his support for the Parks & Recreation facility project. If the project includes a swimming pool it would provide a venue for competitions and for the swim team to practice. Practices are currently held in Laurinburg at St. Andrews University and travel to and from practice leaves the swimmers little time for any other activity in the evenings. A local pool would eliminate this issue.

Commissioner Wright asked how many students are on the swim team. Mr. Loving said that they begin their season with 47 team members and ended the season with 30.

ITEM 8. Closed Session

Motion: Commissioner Thomas made a motion that the Board of Commissioners for Hoke County go into closed session for the purpose of discussing a personnel matter, N.C. General Statutes, §153A-98 & §143-318.11 (a)(1) & (6), seconded by Vice Chairman Southerland.

Action: The motion passed unanimously.

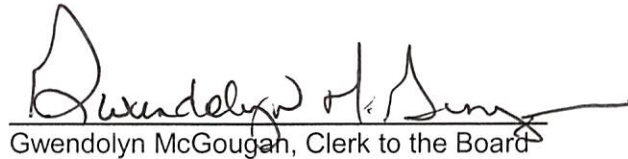
Motion: Commissioner Hunt made a motion that the Board of Commissioners for Hoke County resume open session, seconded by Commissioner Wright.

Action: The motion passed unanimously.

ITEM 9. Adjourn

There being no further business, upon motion made by Commissioner Thomas, seconded by Vice Chairman Southerland, the Board voted 5-0 to adjourn the April 2, 2018 regular meeting of the Hoke County Board of Commissioners at 7:50 p.m.


James Leach, Chairman


Gwendolyn McGougan, Clerk to the Board

APPROVED
APR 16 2018 
Hoke Co. Governing Body

