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MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

March 29, 2021

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on March 29, 2021 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Allen Thomas, Jr., Chair
Bill Evans, Vice- Chair
Brenda Branch
Linda Revels
Harry Southerland

Also present representing the Department were Terry Stanton, Director of DSS; Barbara Mena-Peña, Administrative Officer; Tera Campbell, Personnel Tech; Tammy Brewer, Family Support Services Supervisor; and Jonathan Charleston, Department of Social Services Attorney.

Chair Thomas called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Chair Thomas asked BM Revels to give the invocation. Chair Thomas asked for public comments. There were none.

Chair Thomas asked for a motion to approve the consent agenda. Vice-Chair Evans made a motion to approve the consent agenda consisting of (a) the February 22, 2021 minutes and (b) the next meeting date of April 26, 2021, which was seconded by BM Revels. The vote was unanimous.

Chair Thomas asked for the Domestic Violence and Sexual Assault Presentation. Ms. Kimilla Floyd gave an overview of the Domestic Violence and Sexual Assault Memorandum of Understanding (MOU). Ms. Floyd asked if the Board had any questions. BM Revels asked about previous MOU’s with the agency. Ms. Floyd responded. Chair Thomas asked if there were any more questions for Ms. Floyd. There were none. Chair Thomas asked for a motion to approve the Domestic Violence and Sexual Assault MOU. BM Revels made a motion to approve the Domestic Violence and Sexual Assault MOU which was seconded by BM Southerland. The vote was unanimous.

Chair Thomas asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported the total amount spent for February service month was \$141,243.00. The amount spent in Smart Start was \$2,395.00. The amount spent in Non-Smart Start was \$138,848.00. The spending Coefficient was 92% (ninety-two percent). The Unexpended Non-Smart Start balance was \$593,750.00 and Unexpended Smart Start balance was \$416.00. Ms. Brewer stated the Child Care waiting list was lifted on March 9, 2021. BM Southerland asked for clarity on the Smart Start and Non-Smart Start funding. Ms. Brewer Responded and it was discussed. Chair Thomas asked if the Board had any other questions. The Board had none. Chair Thomas asked if other Supervisors from the agency could attend the meetings on a rotational basis to present reports on their particular program along with Ms. Brewer. Director Stanton responded. Chair Thomas asked the Board if they had any concerns. There were none.

Chair Thomas asked for Budget Amendment (a) Pandemic LIEAP. Mrs. Mena-Peña presented the budget amendment for the Pandemic Low Income Energy Assistance Program (LIEAP) to the Board. Chair Thomas asked for a motion to approve the Pandemic LIEAP. Vice-Chair Evans made the motion to approve and move the Budget Amendment (a) Pandemic LIEAP forth to the Commissioners, which was seconded by BM Branch. The vote was unanimous. Chair Thomas asked for Budget Amendment (b) CIP Reallocation. Mrs. Mena-Peña presented the budget amendment for the Crisis Intervention Program (CIP) Reallocation. Chair Thomas asked if there were any questions for Mrs. Mena-Peña. There were none. Chair Thomas asked for a motion to approve the CIP Reallocation. BM Revels made the motion to approve and move the Budget Amendment (b) CIP Reallocation forth to the Commissioners, which was seconded by BM Branch. The vote was unanimous.

Chair Thomas asked for the FY2021-2022 budget presentation. Director Stanton and Mrs. Mena-Peña guided the Board through the budget highlights (including the budget summary, staff and funding updates, Family First Prevention Act of 2018 and non-capital outlay). The Board discussed the budget presentation. Chair Thomas asked if there were any questions. BM Branch asked about the agency employees receiving the COVID19 vaccination. Director Stanton responded. BM Thomas asked Mrs. Mena-Peña if she has other information to present about the budget. Mrs. Mena-Peña continued the presentation and the Board discussed the budget. BM Revels asked about the storage for the agency. Director Stanton responded and it was discussed. Chair Thomas asked if there were any more questions on the budget. The Board had none. Chair Thomas asked for a motion to approve the budget. BM Revels made a motion to approve and move the budget forth to the County Manager which was seconded by BM Branch. The vote was unanimous.

Chair Thomas asked for the Coronavirus (COVID19) Update and COVID19 vaccination form. Director Stanton presented a proposed COVID19 vaccination form for employees to sign acknowledging the availability of the COVID19 vaccine. Attorney Charleston elaborated on the vaccination form. It was discussed by the Board. Chair Thomas asked for a motion to added DSS Mandatory COVID19 vaccination to the agenda. BM Southerland made the motion to add DSS Mandatory COVID19 vaccination to the agenda which was seconded by BM Branch. The vote was unanimous. The Board discussed DSS Mandatory COVID19 vaccinations. Chair Thomas asked for motion to table DSS Mandatory COVID19 vaccinations until next

board meeting, Monday, April 26, 2021. BM Branch made the motion to table DSS Mandatory COVID19 vaccination until next board meeting which was seconded by BM Southerland. The vote was unanimous.

Chair Thomas asked for Director Presentation. Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. The Board reviewed and discussed the February 2021 data and measurements of the MOA report. Director Stanton mentioned the DSS Board Appointment seat for Vice-Chair Evans expires June 30, 2021. He also mentioned the upcoming Medicaid Managed Care event and asked suggestions for locations from the Board. It was discussed. BM Southerland asked about vacancies in the agency. Director Stanton responded. Attorney Charleston spoke about telehealth and the internet. Vice-Chair Evans commented on the COVID19 vaccine and it was discussed.

Chair Thomas asked if there were any comments from the Board. There were none Chair Thomas asked for a motion to adjourn. BM Revels made a motion to adjourn which was seconded by BM Southerland. The vote was unanimous.

Allen Thomas, Jr, Chair

Micka T. Stanton, Secretary

Date