

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on Tuesday, January 19, 2021 in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman Harry Southerland
Vice Chairman Allen Thomas, Jr. via WebEx
Commissioner James Leach
Commissioner Baldwin

ALSO PRESENT:

County Manager Letitia Edens
County Attorney Grady Hunt
Clerk to the Board Gwen McGougan

ABSENT:

Commissioner Tony Hunt

Chairman Southerland called the meeting to order with a quorum. Chairman Southerland led the Pledge of Allegiance and Ms. Lena Green gave the Invocation.

1. Adoption of Agenda

Hoke County
Board of Commissioners



January 19, 2021
7:00 P.M.

227 N. Main Street
Raeford, North Carolina
28376

Commissioner's Room
Pratt Building

A G E N D A

INVOCATION & PLEDGE: Vice Chairman Allen Thomas, Jr.

ITEM

1. Adoption of Agenda
2. Consent Agenda
 - a. Minutes from January 4, 2020 regular meeting
 - b. NCVTS Pending Refunds
 - c. Finance: Budget Amendment
3. Tax Collector's Report
4. Tax Assessor's Report/Releases
5. Hoke County Senior Services Board Reappointments – Senior Services Director Mary Hollingsworth
 - a. John McCraney (Community-Mt. Pisgah Congregato Member)
 - b. Tammy Cheney (DSS)
 - c. Shirley Smith (Cooperative Extension)
6. Resolution Requesting Authorization to Advertise Offer of Bid – Clerk Gwen McGougan

202 S. Highland Road Minimum Bid \$7,881.48 PIN #29431-00-01-169
Declared Surplus 12/16/2019 Bid Received \$7,881.48
7. HATS – Approval of FY 2021-2022 5311 Admin & Capital 5307 Operating Grant – HATS Director Nancy Thornton (*Public Hearing Held 11/18/2020*)
8. Manager's Report
9. Closed Session
10. Adjourn

Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to adopt the Agenda as presented.

North Carolina Vehicle Tax System																		
NCVTS Pending Refund report																		
Report Date: 1/18/2021 1:25:18 PM																		
Owner Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Vehicle Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Created Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
RAINE, JOE	JEFFREY		283 AULMAN LANE		RAEFORD, NC 28377	Passenger	054196206	EAL3230	AUTHORIZED	13072688	Refund Generated due to expiration of Bill #054196206 2015.	Vehicle Transfer	01/06/2021	CDU	Tax	(\$49.72)	\$0.00	(\$49.72)
FRANKS, KERRY	FRANZOS, KERRY	FRANZOS, MICHAEL REENE	130 CLEARBROOK PI		RAEFORD, NC 28370	Passenger	055152495	FLS2135	PENDING	13000008	Refund Generated due to expiration of Bill #055152495 2015.	Motorcycle	01/05/2021	CDU	Tax	(\$117.44)	\$0.00	(\$117.44)
GUSS, EDITH	GUSS, BERTH		240 EHAMMERSI BLVD		RAEFORD, NC 28370	Passenger	054333743	0VE5528	AUTHORIZED	130051003	Refund Generated due to expiration of Bill #054333743 2015.	Vehicle Transfer	01/05/2021	CDU	Tax	(\$52.20)	\$0.00	(\$52.20)
HUBBARD, CHRISTOPHER	WIFE, KYLE		303 BLANCHARD LN		RAEFORD, NC 28376	Passenger	054353343	CL42134	AUTHORIZED	131019220	Refund Generated due to expiration of Bill #054353343 2015.	Vehicle Title	01/04/2021	CDU	Tax	(\$5.24)	\$0.00	(\$5.24)
KELLY, HAZEL REED	KELLY, HAZEL REED		244 GRAMPS RD		RAEFORD, NC 28376	Passenger	054451404	TCN4052	AUTHORIZED	13072836	Refund Generated due to expiration of Bill #054451404 2015.	Vehicle Transfer	01/05/2021	CDU	Tax	(\$24.27)	\$0.00	(\$24.27)
LOCKMAN, TERRI LYNN	LOCKMAN, TERRI LYNN		784 ANGLE DR		FAVEILLEVILLE, NC 28354	Passenger	055823322	J9C409	AUTHORIZED	13104304	Refund Generated due to expiration of Bill #055823322 2015.	Vehicle Transfer	01/04/2021	CDU	Tax	(\$2.70)	\$0.00	(\$2.70)
MCCRAWSON, DANIELLE SHAWNA	MCCRAWSON, DANIELLE SHAWNA		151 EULFA LOOP		RAEFORD, NC 28376	Passenger	054241520	EMA1513	AUTHORIZED	131016143	Refund Generated due to expiration of Bill #054241520 2015.	Vehicle Title	01/04/2021	CDU	Tax	(\$26.73)	\$0.00	(\$26.73)
MOORE, REGINA LASHAWN	MOORE, DANIELLE LASHAWN		145 TURNER ROAD DR		RAEFORD, NC 28374	Passenger	056033043	15A12V	AUTHORIZED	131016138	Refund Generated due to expiration of Bill #056033043 2015.	Vehicle Transfer	01/04/2021	CDU	Tax	(\$34.47)	\$0.00	(\$34.47)
REITHLEY, GUSTAVO	REITHLEY, GUSTAVO		206 EDGEMOOR DR		RAEFORD, NC 28376	Passenger	055493043	PK36577	PENDING	131016133	Refund Generated due to expiration of Bill #055493043 2015.	Motorcycle	01/04/2021	CDU	Tax	(\$20.23)	\$0.00	(\$20.23)
REITHLEY, GUSTAVO	REITHLEY, GUSTAVO		206 EDGEMOOR DR		RAEFORD, NC 28376	Passenger	054463074	PK36578	AUTHORIZED	131016138	Refund Generated due to expiration of Bill #054463074 2015.	Motorcycle	01/04/2021	CDU	Tax	(\$5.73)	\$0.00	(\$5.73)
Refund Total																		
\$783.54																		

c. Finance: Budget Amendments

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2020/2021
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Special Appropriations	2,000,000
Total	\$ 2,000,000

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance	2,000,000
Total	\$ 2,000,000


This amendment:

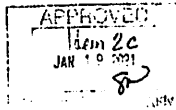
- Allocates an additional \$2,000,000 out of the general fund, fund balance to cover site work associated with the James A. Leach Aquatic & Recreation Center.

Funding Source: General Fund, Fund balance

Submitted: 01-19-2021

Respectfully Submitted by:
Darin Farris
 Assistant Finance Director

Approved by:

 County Manager



AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2020/2021
Amendment

To the Hoke County Budget Ordinance, pertaining to the Administration Projects Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Expenditure:

Expenditure	2,000,000
Transfer to Administration Project	700,000
Expenditure	(700,000)
Expenditure	700,000
Total	\$ 2,700,000

Section 21 of the Hoke County Budget Ordinance, pertaining to the Administration Project Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Transfer from General Fund	2,000,000
Transfer from General Fund	(700,000)
Fund Balance Administration Projects	700,000
Transfer from Administration Project	700,000
Total	\$ 2,700,000

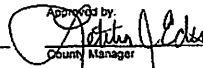
This amendment:

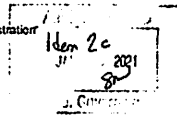
- Appropriates additional funds to the P&R project to cover site work cost of the project: \$2 million from the general fund, fund balance and \$700,000 from the Robert A. Wright Hoke County Agricultural Building unspent funds.

Funding Source: Transfer from General Fund and Transfer from Administration Projects Fund.

Submitted: 01-19-2021

Respectfully Submitted by:
Darin Farris
 Assistant Finance Director

Approved by:

 County Manager



Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to approve Consent Items a – c.

3. Tax Collector’s Report

Tax Collector Daphne Dudley presented the December 2020 Tax Collections report:

<u>HOKE COUNTY TAX COLLECTOR'S REPORT</u>		
January 19, 2021		
Tax Levy 2020		\$29,312,051.44
Additions to Levy YTD		\$1,110,856.02
Total 2020 Levy to Date		\$30,422,947.46
Refunds 2020		\$80,179.68
Releases/Abatements		\$10,665.27
Discounts		\$417,565.89
Adjustments		\$160.44
Write Offs		\$45.21
Advertising Charged 2020 Tax Bills		\$0.00
Collectable Levy to Date		\$30,412,442.63
Collected To Date		<u>\$26,389,035.25</u>
Uncollected Balance 2020 Tax Levy		<u>\$4,013,407.38</u>
Collections December 2020	\$2,505,912.29	
Releases December 2020	\$128.00	
Percent of Levy Collected (Receipts)	88.80%	
Percent of Levy Collected (Releases, Etc)	0.04%	
Prior Years Tax Levy December 2020		\$2,118,980.67
Prior Years Collected in December 2020 To Date		\$481,879.71
Uncollected Balance Before Releases		\$1,637,100.96
Refunds		\$407.20
Releases/Abatements		\$1,401.94
Discounts		\$0.00
Adjustments		\$605.00
Write Offs/Insolvent		\$16,019.68
Uncollected Balance Prior Years		<u>\$1,652,907.47</u>
Prior Years Collected in December 2020	\$59,014.84	
Releases Prior Years December 2020	\$640.00	
Percent Prior Years Collected (Receipts)	22.74%	
Percent Prior Years Collected (Releases Etc)	0.09%	
Total Uncollected Taxes		<u>\$5,668,314.85</u>
	<u>2019 Taxes</u>	
Tax Levy December 2019		\$295,862,245.66
Collections December 2019		\$2,173,585.83
Releases December 2019		\$1,047.30
Percent Collected (Receipts)	84.83%	
Percent Collected (Releases, Etc.)	0.08%	
Prior Years Tax Levy December 2019		\$2,143,259.31
Collections December 2019		\$83,309.53
Releases December 2019		\$1,230.74
Insolvent		
Percent Collected (Receipts)	24.68%	
Percent Collected (Releases Etc)	0.12%	

4. Tax Assessor’s Report/Releases

Tax Assessor Jennie Gibson presented the following release requests:

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REP NO	VALUE	CHARGE	AMOUNT
102552 BANK OF AMERICA NA AS TUA THOMAS A. MCNEILL FAMILY PO BOX 4446 ATLANTA, GA 30308	RE 2020 39402-00-01-005 RELEASES DATA ENTRY ERROR - FARM USE	16209	01/19/2021	3	68473	82,727	COU F05	620.45 74.45 ----- 694.90
235808 CUMMINGS, JAMES R. CUMMINGS, DEBORAH E. 1006 MT ZION RD MAXTON, NC 28364	PP 2020 16596 RELEASES MOBILE HOME DOUBLE-LISTED	1000026	01/19/2021	1	68474	0	COU F10 COUL F10L	33.53 4.47 3.35 .45 ----- 41.80
242533 RICHARDS, WANDA 161 ROSA DR. RAEFORD, NC 28376	PP 2020 16440 RELEASES MOBILE HOME DOUBLE-LISTED	3091	01/19/2021	5	68475	0	COU F06	236.63 28.40 ----- 265.03
DETAIL SUMMARY	COUNT: 3	RELEASES - TOTAL				82,727		1,001.73

Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to approve the Tax Releases shown above totaling \$1,001.73.

5. Hoke County Senior Services Board Reappointments – Senior Services Director Mary Hollingsworth

Senior Services Director Mary Hollingsworth submitted the following Advisory Board members for reappointment for their second term:

- a. John McCraney (Community-Mt. Pisgah Congregate Member)
- b. Tammy Cheney (DSS)
- c. Shirley Smith (Cooperative Extension)

Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to reappoint John McCraney, Tammy Cheney and Shirley Smith to their second terms on the Senior Services Board.

6. Resolution Requesting Authorization to Advertise Offer of Bid 202 S. Highland Road - Gwen McGougan

Clerk to the Board Gwen McGougan presented a resolution authorizing advertisement of a bid received for the surplus property located at 202 S. Highland Road.

Parcel ID 29431-00-01-169 Declared Surplus 12/16/2019 Tax Value \$5,500
 Total taxes & attorney fees owed \$7,881.48 Amount of Bid \$7,881.48

Harry Southerland
Chairman

Allen Thomas, Jr.
Vice Chairman

James Leach
Commissioner

Tony Hunt
Commissioner



Lonnie Baldwin
Commissioner

Grady Hunt
County Attorney

Letitia Edens
County Manager

Gwen McGougan
Clerk to the Board

HOKE COUNTY BOARD OF COMMISSIONERS

RESOLUTION

AUTHORIZING THE ADVERTISEMENT OF AN OFFER TO PURCHASE CERTAIN PROPERTY

WHEREAS, the Board of Commissioners of the County of Hoke desires to dispose of certain surplus property of the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that:

1. Parcel #29431-00-01-169 – 202 S. Highland Road – Antioch Township. Property is hereby declared to be surplus to the needs of the County.
2. The Board of Commissioners has received an offer to purchase for the sum of \$7,881.48 for this piece of property.
3. The Board of Commissioners proposes to accept this offer unless an upset bid shall be made.
4. The person making the offer shall deposit with the Clerk to the Board of Commissioners a sum equal to five percent (5%) of the offer. Such deposit shall be forfeited if the bid is withdrawn and the successful bidder shall pay the purchase price.
5. The Clerk shall cause a notice of such offer to be published in accordance with North Carolina General Statute §160A-269.
6. The Clerk is directed, should a qualifying upset bid be received within ten (10) days from the publication of said notice in accordance with NCGS §160A-269, to re-advertise the offer at the increased upset bid amount.
7. The Board of Commissioners reserves the right to reject any and all offers at any time.

This 19th day of January, 2021.

Harry Southerland, Chairman

Gwen McGougan, Clerk to the Board



Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to approve the Resolution Authorizing Advertisement of a Bid Offer for 202 S. Highland Road.

7. HATS - Approval of FY 2021-2022 5311 Admin & Capital 5307 Operating Grant - HATS Director Nancy Thornton (Public Hearing Held 11/16/2020)

HATS Director Nancy Thornton presented the 5311 Admin & Capital and the 5307 Operating Grant applications for approval. The documents were reviewed at the November 16, 2020 Board of Commissioners meeting at the same time the Public Hearing was held.

From the November 16, 2020 meeting minutes:

2. Public Hearing: FY 2021-2022 5311 Admin & Capital and 5307 Grant

HATS Director Nancy Thornton presented the department's State funding requests for

FY 2021: Administrative funds: Grant requested: \$144,465* County match: \$ 28,893

*Ms. Thornton said that she has been contacted by the State and they've asked Counties to remove their portion of Administrative funds. If funds become available, they will adjust accordingly.

5311 Capital: Grant requested: \$401,454 County match: \$ 80,291

Capital funds will be used to purchase three 25' light transit vehicles with wheelchair lifts, two 25' light transit vehicles and furniture and equipment for the HATS office. The five light transit vehicles will replace current high mileage HATS vehicles, which will be declared surplus. Ms. Thornton added that 5311 funds have historically only required a 10% County match. The State is asking for a 20% County match this year.

5307 Operating Funds: Grant requested: \$276,000 County match: \$138,000

There were no speakers for the Public Hearing.

Motion: Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted unanimously to close the Public Hearing.

No action was required for approval.

Ms. Thornton advised the Board that, since the Public Hearing was held, the State has announced that they will be releasing funds to provide the State match, reducing the County's obligation by \$47,368.00.

Motion: Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to approve the FY 2021-2022 5311 and 5307 grant applications.

8. Manager's Report

County Manager Letitia Edens advised the Board that the Hoke County Health Department is continuing to administer the COVID vaccines. The Health Department received 800 doses during the past week. Citizens age 65 and over are eligible to receive the vaccine. Mrs. Edens is encouraging all essential workers age 50 and over to get vaccinated. Mrs. Edens has directed her staff to plan a mass vaccination event.

Mrs. Edens is working with the Finance Officer to make sure that funding is sufficient to begin capital projects. They are requesting that the Board cut off purchase orders, with the exception of emergency purchases and purchases of PPE.

Commissioner Leach commented that this is a good idea. Cutting off purchase orders later in the year means less because most funds are already spent.

Upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to cut off purchase orders as of this meeting except for emergencies and purchases of PPE. The County Manager is authorized to approve purchases of \$15,000 and less.

Chairman Southerland thanked the Manager and announced that it was time for remarks from the Board.

Vice Chairman Thomas thanked the Health Department Director and staff for their hard work administering the vaccine to as many citizens as possible.

Commissioner Leach asked the Manager to look into the vacant position in Environmental Health. Inspections and testing are falling behind.

Commissioner Baldwin thanked the Manager and Health Director for their hard work getting the vaccine out. He would like to encourage everyone to get their vaccine as soon as its available.

Chairman Southerland said that the Board needs to lead and encourage others where the vaccine is concerned. He asked the Manager to continue using radio, the newspaper and social media to get the word out to the public about the vaccines.

Chairman Southerland said the groundbreaking for the Recreation Center will be held on Thursday, February 15, 2021 at the construction site on Hwy. 401.


Chairman Southerland said that the new courthouse is also a priority. He that he'd spoken with the County Attorney about getting the courthouse project underway. He has asked the County Attorney to draft a Request for Quotations (RFQ) for the project.

9. Closed Session

No Closed Session was held.

10. Adjourn

Motion: With no further business to come before the Hoke County Board of Commissioners, and upon motion by Commissioner Leach and second by Commissioner Baldwin the Board voted 4-0 to adjourn the meeting at 7:25 pm.


Gwen McGougan, Clerk to the Board


Harry Southerland, Chairman

